

Westfield Township Board of Trustees

Regular Meeting
July 17, 2017

Trustee Schmidt called the regular meeting to order at 7:00 PM. Roll call: Likley- aye, Schmidt- aye Thombs – aye.

Comments from the floor

Martha Evans – 7998 Ryan Road

- As a follow-up to Matt Witmer’s complaints at the 6/5/2017 Trustee Meeting regarding the property at 5805 Buffham Road using the Agricultural Building as a warehouse for a window replacement business. These are direct violations to Zoning Codes Section 303 A & B1 permitted use and Section 303 B2 conditional use of the building.

Minutes to be approved

Approval of minutes for 7-5-2017 Budget meeting was delayed until 8/7/2017.

Schmidt makes a motion to accept the July 5, 2017 regular meeting minutes as corrected; seconded by Thombs. Roll call: Schmidt –aye, Thombs- aye, Likley – aye. The motion passes.

Likley makes a motion to accept the July 12, 2017 special and general business meeting minutes as submitted; seconded by Schmidt. Roll call: Thombs – abstain, Schmidt –aye, Likley – aye. The motion passes.

Road Report

- A letter to proceed was received regarding the Stuckey Road culvert replacement on 7/17/17. Ohio Edison needs to come out to move power lines. Notification signs of road closure will be up on the road stating a 60 day closure commencing 7/24/2017.
- Mower boom arm was broken at a weak point. An estimate to repair was received for \$3,400. Lee Evans completed the repair in house for less than \$50. Mowing was delayed due to this repair.
- Sarver reviewed the areas that will receive Chip & Seal with Evans.

Cemetery

N/A

Zoning Report

- Wind Energy will be discussed at next Zoning Commission regular meeting on 7/19/2017.
- ZI Sims will be delivering a notice of violation to the Buffham Road property owner regarding the use of the agricultural building for business purposes.

Westfield Township Board of Trustees

Fire Station Report

- A meeting was Thursday, July 13, 2017 to present the revised Fire Station building. Approximately 30 participants were in attendance. Mark Williams did a nice presentation and there seemed to be less anxiety expressed at this meeting. There were comments expressed relating to the drawing as well as effective communication regarding the public meetings. Trustee Schmidt reiterated that it is a standing agenda item at each of the public Trustee Meetings the 1st & 3rd Mondays of each month.
- A Special and General Business Meeting will need to be scheduled to on July 27, 2017 at 9:30 AM to finalize the Millage as it relates to the Fire Station Levy. This will be an advertised meeting.

Likley makes a motion to approve 3 resolutions as presented by F.O. Evans relating to the length of the millage of the bond levy to be on the November ballot each with at 5% interest rate.

A resolution requesting the Medina County Auditor to certify the current tax valuation of Westfield Township and tax millage rate required to produce \$3,300,000.00 for the purpose of building, financing and construction pursuant to code ORC 505.262 to be placed on the November 7, 2017 ballot The levy is intended as an additional levy in excess of the Ten-Mill limitation

- 2017-16 = 10 years
- 2017-17 = 15 years
- 2017-18 = 20 years;

Seconded by Thombs. Roll call: Schmidt –aye, Likley – aye Thombs- aye. The motion passes.

Old Business

- Solid Waste – no updates.
- Cell Tower – Mike Lyons has sent information to the Trustees on 7/17/2017. They will review.
- Hall Rentals
 - July 30, 2017 – 12 – 5 PM – Trustee Thombs to open.
 - August 5, 2017 – 11 – 5 PM – Trustee Likley to open.
 - August 6, 2017 – 12 – 6 PM – Trustee Thombs to open.
 - August 12, 2017 – 11 – 5 PM – Trustee Schmidt to open.

New Business

N/A

Announcements

- July 27, 2017 Special Millage & Duration of Levy & General Business Trustee Meeting @ 9:30 AM.
- August 7, 2017 Trustee Reg. Meeting @ 7:00 PM

Westfield Township Board of Trustees

Fiscal Officer's Report

- Supplemental Appropriations – Moved funds from Contingency to cover the fees associated with Early Withdrawal of CD of \$46.40.
- \$53,866 was withdrawn from the CD and moved to the General Fund Checking Account.
- Correspondence – Department of Commerce notifying the Township that Liquor Licenses in the Township will be expiring in October, 2017. Licenses are granted to TA, Pilot and Deer Pass.
- F.O. Evans submitted the 2018 Preliminary Budget for WFRD in the amount of \$787,438.07. Approval is expected in September, 2017.
- All employees have been asked to sign Fraud Statements as required.
- The Audit is ongoing and will likely result in findings. Fees will also be higher than estimated due to the extra work needed to audit 2015 – 2016.
- F.O. Evans wanted to emphasize the importance of the Meeting Minutes as the primary document for the auditor.

Likley makes a motion to accept F.O. Evans request to change Fund line item #2902 title from Buffham Road to Stuckey Road Culvert; seconded by Thombs; Roll call: Thombs – aye, Schmidt – aye, Likley - aye. The motion passes.

Thombs makes a motion to pay the bills in the amount of \$16,878.01 as presented; seconded by Likley. Roll call: Likley - aye, Schmidt – aye, Thombs - aye. The motion passes.

- Quarterly payments were included this run.
- WFRD - \$1,582.55 – Reimbursement for 2015 from Ohio Bureau of Workers' Compensation, this represents the WFRD portion.

Fund Status - \$306,006.65 Checking, \$196,462.79 CD

Schmidt makes a motion to adjourn at 8:03 PM; seconded by Likley. All said aye.

Respectfully submitted by:

Michelle English

Date approved: 8-7-17

Trustee Michael Schmidt, Chair

Trustee James Likley

Trustee William Thombs